

Committee Meeting 7:30PM 5th June 2023

Minutes

Action

1. **Welcome.**

Jim welcomed everybody and the meeting started at 19:30

2. **Apologies/Attendance**

Neil Towart, Lorn Campbell

Present

See Sederunt

3. **Previous Minutes Proposed** Kirsty Brown Seconded Sallie Condy

4. **Matters Arising**

5. **Treasurer's Report**

See attached.

6. **Secretary's Report**

- a) **Membership** Currently we have 138 Signed up members 10 up on last month which is. We are still on target to achieve a !50 members by July.
- b) **Carpark** It is intended to write to all those who will be expected to pay more if their boat remains in the Carpark for the whole year as a significant number will be expected to pay an additional £340.00.
- c) **Moorings** Fees due to Crown estates at the end of June currently the Club is due for 66 Moorings
- d) **d Correspondence** There has been correspondence from the Insurance Company as the Policy is due for renewal on the 12th the insurers have recommended getting revaluation since it is some time since we had one.

Post meeting note as the insurance company will only cover the building The Club will go ahead with a survey of all of its asserts.

- e **Fees for Hire of the Clubhouse** see attached agreement which used as a basis for charges in the future.

- f **Accidents** None

- g **Deputy Commodore Position** on going.

7. **Sailing Secretary**

Series 1 has been successfully completed, with all races sailed. Winds have been mostly light and variable.

The average turnout has been between 10 and 15 boats.

June is scheduled to be a busy month with both the Andy Irvine and Neil's Trophy being competed for. The Piper Anniversary Regatta, and the Strone & Tresta races are also being run.



8. Cadet Officer

Cadets has been busy this last month, we have had 5 sailing Thursdays evenings. Two have been light winds with the other three being windy. The cadets have been coping well with the breeze as we work through our learning points. We have had a 95% turnout for this period. There have been no issues with the sailing, boats or club. Everything has been progressing well.

9. Improvements

Slipway- on hold pending discussions on hiring a digger to be driven by a Club Member . Garage repairs Contractor to be asked to give a price.

10. Update on Callum McLachlan It was agreed to approach a solicitor on a form of wording based on the premise that the fund would be administered by HLSC for the promotion of Young Persons who as members are engaged in Water sports and that a donation from the fund would be beneficial to them being able to pursue their chosen activity.

11. Governance Review

Extra Special General Meeting will be held on the 4th of July.

The initial invite to go out week beginning 12th June with the documentation by the 19th of June The governance sub-group will prepare the content and Agenda for the meeting and Kirsty will chair in Jim's absence.

12. Thursday Club

It was agreed to hold a get together known as the Thursday Club for volunteers to carry out small maintenance and other tasks. The Club will meet on the first Thursday of each month.

13. Bar Prices

Various committee members felt that bar prices need to be reviewed. It was agreed to investigate and provide a report for the next meeting.

14. Any other Business

Meetings It was agreed that from now on committee meetings will start at 1900.

Open water rowing There has been some interest from members in skiff building/racing. It was agreed to undertake some research and produce a paper for the committee's consideration.

Patrol Boats There was discussion regarding the qualifications, courses etc that are needed to man a safety / rescue boat. Gus will look into this, liaising with Brian as needed. There may be volunteers to undertake the training.

It was noted that we have asked members in their Web collect application for qualifications and interests .it was agreed to produce a report of members with relevant qualifications or interests.

Slipway There was a discussion regarding the maintenance needs of the slipway. As a result of these an Action Plan is to be drawn up along with a timetable for proposed repair and maintenance activities.



15. Date of Next Meetings

Tues 4th July 2023 @ 7:30 in the Clubhouse Extra Special General Meeting

Mon 10th July @ 7:00 in the Clubhouse

Meeting closed 21:15

Proposed Bill Aitcheson

Date 10/07/23

Seconded Jim Campbell

Date 10/07/23

Commodore Jim Mclean

Date 10/07/23

The HLSC Club Minutes of Committee Meetings are not subject to the Requirements of Writing (Scotland) Act 1995, so this Minute can be 'signed' by the Members and Commodore typing their names into the electronic document



WORKS

Internal/ External	Task (Est Cost)	Instigated	Current Situation	Cost/ Estimate	Complete	Comments
Internal	Electrical Check	2019	System upgraded to meet safety Standard		2020	To be done again in 2025
External	Upgrade Sewage System to meet current spec	2018	On Hold	Est £9k		
External	Extend Slip	2018	Change in spec	Est 4K		See attached
Internal	Curtains to be replaced with Blinds (£500)	2021	Committee did not approve works cancelled	NA	2020	Take down old Curtains
External	Repair /Replace Canopy (TBC)	2021	Complete new Canopy to be delivered	£2,000		
Internal	Upgrade Bar (TBC)	2021	Now on Site	TBC		Duncan/Kenny Taking Forward
Internal	Kitchen upgrade	2021	Now on Site	EST £8K		Duncan/Kenny Taking Forward
Internal	Upgrade Heaters	2021	To get details Costs	TBC		Scott Contactor calling out on 8 th April
External	Extend the Lean too over the current Dinghy Pend	2021	On hold until close of season	TBC		Duncan/Scott Taking Forward
External	Crane/Derrick for lifting on and taking down masts (TBC)	2021	Feasibility being investigated	TBC		Duncan/Scott Taking Forward
Internal	Replace single pane windows at front of Club house with DGU (TBC)	2021	Feasibility being investigated	TBC		Duncan/Scott Taking Forward
Internal/ External	Task (Est Cost)	Instigated	Current Situation	Cost/Estimate	Completed	Comments
Internal	Electrical Check	2025	Current Cert in Place start process Dec 2024	£600		Cost Est £600 based on 2020 costs

	Completed or abandoned
	Work in Progress
	Planned works

POLICY/CONSTITUTION/RULES REVIEW

Policy/Constitution /Rules /Other	Task	Instigated	Current Situation	Completed	Comments
Constitution	Review Constitution	Jul 21	Complete	Complete	Scott To Take Forward
Policy	Data Protection Review	Due in 22			Scott To Take Forward
Policy	Equalities Review	Due in 22			Scott/Neil To Take Forward
Policy	Complaints	Due in 22			Scott To Take Forward
Policy	Child Protection	Due in 23			Neil To Take Forward
Policy	Health and Safety	Due in 22			Scott/Neil To Take Forward
Rule	Storage of Craft on Club Grounds	Due in 23			Scott To Take Forward
Rule	Accident Reporting	Due in 23			
Other	Upgrade Website	Jul21	New Wbesite to go live in April 22		Sallie Scott to Take Forward
Other	Review of Governance Model	Mar 22			

	Completed or Abandoned
	Work in Progress
	Planned works



Guidance on Fees for the hire of Club House/Facilities

The following are for guidance and the Committee reserves the right to adjust the Charges if it deems appropriate to do so.

Members

For Social Occasion Daily Rate	£50.00
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Non-Members

Community Groups and Affiliated Clubs

Members of the Public for Social Occasion Daily Rate	£75.00
Affiliated Clubs Daily Rate	£75.00
Affiliated Clubs Weekend	£75.00
Community Groups Daily Rate One off	£30.00

Commercial Organisations

Commercial Enterprise 1/2 Day	£75.00
Commercial Enterprise Daily Rate	£ 150.00

Where the provision of a licenced Bar is requested, and a licence is available subject to sufficient notice (Six Weeks) being given there will be an additional charge to cover the cost of the occasional licence.	£15.00
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Use of the Clubs Artillery

Commercial Enterprise	£100.00
Community Group	£50.00

Sederunt

P= Present A=Absent Part =PT AP=Apologies

Jim Mclean Commodore	P	Vacant Vice Commodore	-----
Andrew LeechTreasuer	P	Scott Crossley Secretary	P
Bill Aitchison Sailing Secretary	AP	Neil Towart Cadet Officer	P

2nd Term Year 1			
Gus MacDonald	AP	Chris Bowen	AP

2nd term Year 2			
Sallie Condry	P	Lorn Campbell	AP

2nd Term Year 3			
Kirsty Brown	P	Jim Campbell	AP

Ongoing Attendance

Number of Committee Meetings 3

Jim Mclean Commodore	3	Vice Commodore	Vacant
Andrew LeechTreasuer	3	Scott Crossley Secretary	3
Bill Aitchison Sailing Secretary	2	Neil Towart Cadet Officer	2

Gus MacDonald	1	Chris Bowen	2
Sallie Condry	2	Lorn Campbell	2
Kirsty Brown	2	Jim Campbell	1