# Board Meeting in the Club House <u>4 November 2024 at 7pm</u> <u>Minutes of meeting</u>

### 1. Welcome and Apologies

Sallie Condy, Bill Aitchinson and Jim Campbell.

# 2. Board Changes

Due to the unexpected absence of our Secretary, Scott Crossley, we have coopted Marion Bowen to fulfil the club secretary role on a temporary basis

# 3. Approval of the last minutes

Proposed Neil Towart, Seconded Andrew Leech

# 4. Matters arising

Argyll Lottery is now set up and members can now buy and choose HLSC SCIO as beneficiaries.

### 5. Treasurers Report

Andrew advised that there was an increase on funds year on year, this is due to a reduction in Capital spend this financial year. Cadets received funds from Lochaber sailing club for the sale of the wayfarer. Club merchandise is selling.

Descend by Andrew Level

	H	oly Loch Saili	ng Club SCIO		s Report O	ctober 202	4		Prepare	d by Andre				
Receipts									Paid to Bank					
		Charitable Activities	Charitable Activities	Trading			Other		Cash					
		WebCollect	Kitchen/ Bar	Income	Donations	Grants	Income		Cheque	PayPal	Sumup	BACS	Total	
Day	Date	Col 1	Col 2	Col 3	Col 4	Col 5	Col 6		Col 7	Col 8	Col 9	Col 10	Col 11	
Tue	01-Oct								1000				1000	
Wed	02-Oct												0	
Thur	03-Oct			150									0	
Fri	04-Oct			15							150		150	
Sat	05-Oct												0	
Sun	06-Oct												0	
Mon	07-Oct										15		15	
Tue	08-Oct			30									0	
Wed	09-Oct									30			30	
Thu	10-Oct												0	
Fri	11-Oct												0	
Sat	12-Oct												0	
Sun	13-Oct												0	
Mon	14-Oct												0	
Tue	15-Oct												0	
Wed	16-Oct												0	
Thu	17-Oct		65										0	
Fri	18-Oct										65		65	
Sat	19-Oct												0	
Sun	20-Oct												0	
Mon	21-Oct		65										0	
Tue	22-Oct		65				200					265	265	
Wed	23-Oct		195	3									0	
Thu	24-Oct	32	65								195		195	
Fri	25-Oct		65							32	65		97	
Sat	26-Oct		65										0	
Sun	27-Oct												0	
Mon	28-Oct										65		65	
Tue	29-Oct		97.5										0	
Wed	30-Oct			30							97.5		97.5	
Thur	31-Oct		32.5					TOTAL			30		30	
Sub	Totals	32	715	228	0	0		1175	1000	62	682.5	265	2009.5	
Year to Date		21457	6831.86	790	24675.36	0	1254.67	55008.89						

Holy Loch Sailing Club SCIO Treasurers Report October 2024

	Payment for Business Stock			Payments Other th			_	
Date or Cheque	To Whom paid	Cash Col 12	BACS/De bit Cheques Col 13	Nature Of Payment	Cash Col 14	BACS, DD and Cheques Col 15	YTD	Actual 20
02/10/2024	Asgard		49.8	Mooring Licences			0	21
	Blacks Bakers		53.55	Mooring Service and maintainen			0	
21/10/2024	Asgard		124.5	Licences		10	70	
	Team Sports Bands		362.6	Insurance			3490.52	3008.
				Cleaning,Gardening and Waste		60	914.7	1066.
				Postage and Stationary			32.07	96
				Broadband		19.92	176.52	2
				Energy		60.21	718.42	1045
				Fuel			638.43	419.
			Repairs and Renewals			49	1703.6	1373
				Servicing and repairs (Boats)			90.63	6360
				Travel and Subsistence			25.5	280
				Advertising and Entertainment			0	
				Legal and Professional			4369	
				Water Rates			59.39	205
				Financial Charges		14.37	245.08	410
				IT Charges	IT Charges		96.99	668
				Web Site			384.7	
				Training			237.83	
				Subscriptions			510	3
				Others			333.29	459
	Totals	0	590.45	Clubhouse Project			0	
	-			Capital Items - Pressure washer			625.17	422
	Total Payments for Business	Stock	590.45	Totals	i 0	213.5	14721.84	£22,500.
	Treasurers Bank Account Repor			Cash Repo	-			
Opening Balance b/fwd from Last Month			21548.08	Cash in Hand b/fwd fror		1185.08	1	
Add	I Total Paid to bank during Month (Col 11)		2009.5	Receipts/Col1+Col2+Col3+		1175	1	
Auu	BACS transfers and direct debits		2008.0	Add	-00440003400	1175	1	
		Total	23557.58				1	
	Cash drawn for office use	Total	20007.00	Cash drawn from ban	k for office i		1	
	Stock (Col 13) Cheques and debits	590.45	1 1	Casif drawn nom ban	Total	2360.08	1	
Deduct	Other Payments (Col 15)	213.5	1 1	Cash Payments (Col 12)	1014	2000.00	1	
	Calum McLachlan Account	60	1 1	Deduct Other Payments (Col 15)			1	
	Cadet Account	960	1 1	Paid to Bank (Col 11)	2009.5		1	
	Savings Account	000	1 1		Deductions	2009.5	1	
		Total	1823.95	Cash Balance as Mor		350.58		
		1.9-1011	21733.63	Cash in Hand ( as co				
Interest	Closing Balance carried Treasurer				anneu) anwo		1	
Interest	Closing Balance carried Treasurer Closing Balance carried Calum Mclachla	n	3967.92	Difference on books		0.00		
3.22	Closing Balance carried Calum Mclachla	n	3967.92	Difference on books		0.00		
		n	3967.92 1846.15 5630.79	Difference on books		0.00		

### 6. Prize Giving

The Club Trophies are being engraved, and glasses are on order. The Prizegiving on Saturday 16th is good for go from that standpoint. Andrew Leech advised that to date 29 tickets have been sold.

### 7. Actions for the AGM

#### a. Commodore's remarks

Jim MacLean to draft this.

#### b. Annual accounts

Andrew won't be able to submit annual accounts until Jan to December for OSCR. Provided at the AGM will be a summary to the end of November 2024.

### c. Independent examination or audit report

The Annual Accounts will be independently, professionally examined in January prior to OSCR submission. At this point they will also be loaded to the HLSC website

### d. Election of officer bearers and board members

### i. Officer bearers

Three current board members and the Commodore will be stepping down. Jim McLean, Chris Bowen, Jim Campbell & Lorne Campbell. Sallie Condy is due to step down but has agreed to stay on.

ii. New board members

Certain conditions apply (ie not banned from doing so by OSCR).

### e. Recommendations from the board for Business members

The board discussed three possible business members and will offer these at AGM

# f. Recommendations from the board for Honorary members

The Board have discussed and agreed that they want to offer this to a member who has contributed substantially for many years.

# g. Proposed membership fees and subscriptions for the coming year

i. agreed to propose membership fees remain the same

ii. It was noted that the Secretary had been considering a flat rate for storage so not defined by boat length. It was agreed to propose to leave as the same until next year as this requires more consideration

iii. Junior, intermediate and family categories, propose to leave these unchanged

iv. Social member paying fees agreed to propose these remain unchanged and it is defined 'as being of benefit for the member themselves' (see constitution changes below).

v. Propose to add a new category of volunteer member with no fees payable because they do this to benefit the club.

# h. Reports for the AGM

i. Sailing Secretary – Bill will submit this to the board 10 days before the AGM

ii. Cadet / training officer – Neil will submit to the board 10 days before the AGM

iii. Summary of Accounts to end of November 2024

# i. Proposed changes to the constitution

i. Have one category for sailing / watersports rather than the two we have now. It was agreed to propose to change the description in the constitution to member. 'A person over the age of 21 who participates in any watersport activities in the club, they will have one vote'

ii. Add volunteer member category.

'someone who volunteers their services on a regular basis for the benefit of the club with no benefit to themselves, no voting rights'. iii. Add a paragraph requiring members to take a turn or arrange cover for their turn on the duty rota. – agreed not part of the constitution j. **Vision** – Sallie Condy to do 5-10 min powerpoint presentation and input on the vision with a clear list of volunteer positions we are seeking to fill. – agreed we would like Sallie to do this.

k. AGM date - agreed to keep the date as 29 November 2024.

# 8. AOCB

- Ask Eva Franceschi re possibility of a wine tasting event in January Kirsty
- Abba night February Marion
- Shared file set up Microsoft not for profit Chris going to set this up. This was discussed in light of current access to files if a key Board member is absent.
- Kirsty will invite Janis Marshall Reilly (Third Sector Support Advisor for Cowal and Bute) to the February Board meeting to present on Cowal and Bute grant funding

# 9. Date of next meeting

Pre AGM - Meeting with Sallie for a run through of papers AL/MB/JMc/KB 19<sup>th</sup> November 2024

Agreed to have a Board meeting in 2 December 2024 but none in January 2025.